

Meeting Minutes
December 16, 2004 Prevailing Wage Advisory Committee

Attendees:

1. Prevailing Wage Advisory Committee Members: Rick Slunaker (Associated General Contractors), Randy Dubigk (Department of Transportation), Dave Johnson (Building Construction Trades Council), Jeff Soth (IOUE Local 302), Kathleen Garrity (Associated Builders and Contractors) and Chuck Moser, (PUD Grant County).
2. L & I Staff: Josh Swanson and Cindy Hanson
3. Other Participants: Terry Tilton , Miriam Israel Moses, Dave O'Meara, Philip Lindquist, Jim Christensen, Tim Silsbee, Earl Smith and Paul Ingham

Agenda Item	Discussion	Action	Due Date
Opening Remarks Introductions	Josh Swanson opened the meeting		
Review and approve minutes from last meeting	Minutes were approved. Committee suggested that 9/10/04 minutes reflect the trades currently being surveyed. Committee suggested that minutes or a be added to the 9/10/04 minutes to ensure the Prevailing Wage Panel Discussion held on 10/27/04 and the Budget Presentation Meeting held 10/15/04 are documented.	The minutes were revised per the discussion	
Updates <ul style="list-style-type: none"> • PWAC Membership • Budget/Legislation • PWIA/Processing • PWIA Kiosk Pilot • Debrief on Letter from PWAC to legislators • Survey Update • FAQ's & Policy Development 	<p><u>PWAC Membership.</u> Josh announced that it was Chuck Moser's last meeting and that he will be sending out an announcement to solicit for Chuck's position to various agencies (i.e. State Auditors Office, General Administration, School Districts and Cities).</p> <p><u>Budget /Legislation.</u> Josh advised that the Governor would be announcing his proposed budget that day and at that time we will know whether prevailing</p>	<p>PWAC members – please advise Josh as to which agencies should be contacted/recruited for this vacant position.</p> <p>Both the Leg and Budget packages were approved.</p>	2/10/05

	<p>wage budget and legislative packages (including the 30% transfer).</p> <p><u>PWIA/Processing.</u> Josh provided an update on the current PWIA and processing statistics. Currently, more than 70% of our forms are being processed online and we are currently 2 days out for paper forms.</p> <p>Josh announced that PWIA changes coming in January will allow for the denial of forms for those contractor's not appropriately registered.</p> <p>Further, companies that have been unable to file on line previously because they do not require a contractors registration, i.e. janitorial and trucking companies, will be able to do so now using their UBI.</p> <p>Josh said that they are expanding search/sort capabilities by project name and number; however, one limitation will depend on how contractors record both the project name and number on the forms.</p> <p>Josh informed the committee that the data entry positions funded by Industrial Insurance may cease at the end of the</p>		
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	<p>biennium.</p> <p><u>PWIA Kiosk Pilot.</u> Josh explained that the Kiosk is not getting a lot of use; however the availability of the Kiosk was mentioned in Patrick's quarterly news letter and hopefully this will generate increased interest.</p> <p><u>Prevailing Wage Panel Discussion.</u> Josh advised that there was a good turnout, positive outcome and feedback from this discussion. He said that he will send a copy of the presentation, information provided to legislators and a list of attendees with the 12/16/04 minutes.</p> <p><u>Debrief on Letter from PWAC to legislators.</u> Rick informed that he is still in the process of drafting the letter and it should be ready for review by committee members in the near future.</p> <p><u>Survey Update:</u> Josh informed the committee that the department is in the process of surveying five trades: Electrician – Power Line Construction, Power Line Tree Trimmers, Outside Telephone Line Construction, Electronic and Telecommunications Technicians. The goal is to have the wage data from</p>	<p>PP presentation and attendee list included with 12/04 minutes</p> <p>A letter to be drafted, edited and approved by the committee</p>	<p>1/10/05</p>
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	<p>these surveys reflected in the February 2005 Prevailing Wage Publication. Data will only be accepted for those contractors who were “active” during the survey period (1/1/03 – 12/31/03). The survey forms are on-line and contractors may file on-line as well.</p> <p>Josh said he anticipates surveying the following trades in the fall: Landscape Construction, Well Drillers and Surveyors. Josh said he would provide an updated list at the next meeting.</p> <p><u>FAQ’s and Policy Development.</u> Josh said that the department should have a draft review of the FAQ’s for members prior to next meeting. He is currently cataloging past policy determinations and working on a policy manual similar to the department’s Employment Standards Interpretative guidelines.</p>		
Other Business	<p><u>Discussion on message sent to Committee Members involving the salvage issue.</u> Josh explained that he had made a determination involving salvage that has been appealed to Patrick. The committee requested a copy of the determination</p>	<p>A copy of the determination was sent to the committee.</p> <p>Provide any feedback you have to Patrick Woods/</p>	<p>12/23/04</p> <p>1/7/05</p>
Next Meeting	The next regular meeting will be held in Tumwater		

	on March 17, 2005, from 9:30 to 11:30 AM in room S117.		
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